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EDUCATIONAL POLICIES COMMITTEE MINUTES

4 September 2014

A meeting of the Educational Policies Committee was held on 4 September 2014 at 3:00 pm in Old Main 136 (Champ Hall Conference Room)

Present: Larry Smith, Chair
Roland Squire, Registrar's Office
Heidi Kesler
Michele Hillard, Secretary
Richard Mueller, College of Science
Karen Mock, Quinney College of Natural Resources
Kevin Olson, Caine College of the Arts (representing Nick Morrison)
Norm Jones, General Education Subcommittee Chair
Flora Shrode (representing Kacy Lundstrom), Libraries
Ed Reeve, Curriculum Subcommittee Chair
Kelly Fadel, Huntsman School of Business
Nathan Straight, Regional Campuses
Thom Fronk, Engineering
Betty Hassell (representing Melanie Nelson), USU-Eastern

Absent: Scott Bates, Academic Standards Subcommittee Chair
Jared Schultz, Education and Human Services
Doug Fiefia, USUSA President
Derek Hastings, Graduate Studies Senator
Dawn Kirby (representing Eddy Berry), Humanities and Social Sciences
Scott DeBerard, Graduate Council

I. Approval of the minutes of the 3 April 2014 meeting

Dick Mueller moved to approve the minutes of the 3 April 2014 meeting. Ed Reeve seconded; motion approved.

II. Subcommittee Reports

a. Curriculum Subcommittee (Ed Reeve)

All courses and changes were approved including the additions of Math & Stats prerequisites.

Norm Jones moved to approve the business of the Curriculum Subcommittee.
Richard Mueller seconded; motion approved.

b. Academic Standards Subcommittee (Scott Bates) – No Report

No August 2014 meeting of the Academic Standards Committee.

c. General Education Subcommittee (Norm Jones)

Dick Mueller moved to approve the report of the 19 August 2014 Gen Ed meeting.
Kelly Fadel seconded; motion approved.

August 19, 2014, 8:30 A.M.
Champ Hall Conference Room

Present: Dean Adams, College of Engineering; Lawrence Culver, American Institutions;
Laura Gelfand, Caine College of the Arts; Norm Jones, Chair; Dawn Kirby, College of
Humanities and Social Sciences; Harrison Kleiner, Connections; Shelley Lindauer, Emma
Eccles Jones College of Education; Brian McCuskey, Humanities; Kris Miller, Honors; Bob
Mueller, Regional Campuses; Dick Mueller, College of Science; Melanie Nelson, USU
Eastern; Lauren Skousen, Secretary

Absent: Eddy Berry, Social Sciences; Kathy Chudoba, Business; Dan Coster, Quantitative
Intensive; Brock Dethier, Communication Intensive; Cindy Dewey, Creative Arts; Ryan
Dupont, Life & Physical Sciences; Doug Fiefia, ASUSU President; Stephanie Hamblin,
University Advising; Mary Leavitt, Advising; Kacy Lundstrom, Library; John Mortensen,
Student Services; Karen Mock, Natural Resources; Lezlie Park, Writing Program; Lee
Rickords, College of Agriculture and Applied Sciences; Larry Smith, Provost's Office

Call to Order – Norm Jones

Approval of Minutes – April 15, 2014

Motion to approve made by Shelley Lindauer; seconded by Brian McCuskey.

Course Approvals

HIST 4822 (DHA) - **Withdrawn**..... Brian McCuskey
Faculty member withdrew submission.

RELS 3050 (DHA/CI) DHA Approved - **CI Withdrawn**Brian McCuskey/Brock Dethier
CI has been pending since November 19th meeting; will now be removed.

SW 4100 (CI) **Approved**Brock Dethier
Motion to approve made by Dawn Kirby; seconded by Bob Mueller.

Course/Designation Removals

N/A

Syllabi Approvals

N/A

Business

Updated Gen Ed Website:

Norm Jones walked the committee through the website updates as well as the electronic
approval process via DocuSign. The general consensus was that the website had been
drastically improved and there was excitement over the new tools (syllabus tracking, IDEA
course evaluations, electronic approval process, etc.). Brian McCuskey suggested linking the
designation criteria to the Citizen Scholar Degree Profile so that faculty members are less
likely to focus solely on the degree profile while neglecting the designation criteria.

Nominations and vote for Chair Elect 2015-2016:

Norm Jones called for nominations for Chair elect for 2015-16. Dawn Kirby has been nominated, but nominations remain open. The vote will be held at the September meeting.

III. Other Business

Review of EPC and remind everyone of the R401 approval and review process. Larry handed out the timeline, process flow chart, and R401 submission guide and discussed the policy and procedures.

Meeting adjourned at 3:30 pm